

# ALPINE TOWNSHIP PARKS AND RECREATION COMMITTEE

## April 18, 2017 Meeting Minutes

Meeting called to order by Chairperson Don Bigger at 7:05 p.m.

### Roll Call

Committee Members Present - Don Bigger, Michelle Slykhouse, Michael Lasko, Jim May, Daniel Wagner

Also Present – Sue Becker, and Mike Oezer, Tiffany Kline from Progressive AE

### Minutes from Last Meeting

February 14, 2017 minutes reviewed

**Budget Report** No Report

**Standing Committees** No Report

**Old Business** None

**New Business** Sue updated committee on a DNR Grant Presentation that she and the Supervisor had attended on April 1, 2017. Sue said the DNR grant applications are due by March 1 each year. They are 25% match grants.

She recommended, and the committee agreed, that there was not enough time left this year to put together a proper and complete grant application. The goal will be to work on the grant process this year and make application for a grant before the March 1, 2018 grant deadline.

Jim May stated at the last meeting he would like to see Progressive Engineering brought in to work with the Parks Committee and come up with an updated plan for the Sports Complex. So, Greg and Sue have invited Mike and Tiffany from Progressive to attend today's meeting.

The committee members and Progressive staff toured the entire complex taking notes and reviewing different problems and updates that the complex needed. Much discussion was had about what was wanted or needed at the complex during this tour of the grounds.

The Parks Committee believes if the Township is going to have parks and offer programs, there needs to be a Parks and Recreation Director to work with the citizens, organizations, businesses, and other communities to establish programs that would be effective and good for the citizens.

The Director can join and attend local and state Parks and Recreation Association meetings and conventions, researching and obtaining knowledge and resources needed to make our parks and programs successful. A Director would be a great asset to the Township while researching, planning, and writing a DNR grant application. There is also audit work required by the DNR after grant work is done, the Director would be the main person responsible for this work too.

Chairperson Bigger reminded committee members that the committee has for the last several years asked the Township Board to consider hiring a Parks and Recreation Director to run sports programs. In the bigger picture, this would now include working with the committee, Supervisor, Township Board, and Progressive Engineering. The Director will guide us and help the township uptain everything required by the DNR for the grant application.

A motion was made by Slykhouse and seconded by Lasko that the committee recommend to the Township Board the following:

1. Hire Progressive Engineering to complete a study of the Sports Complex and come up with three different concepts for the Sports Complex.
2. Hold public meetings with the citizens to review the concepts and receive written surveys concerning the three concepts.
3. Hire a Parks and Recreation Director.

Motion passed unanimously.

### **Adjournment**

Motion to adjourn by May, supported by Slykhouse.

Meeting adjourned at 8:45 p.m.