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ALPINE TOWNSHIP ELECTRICAL PERMIT APPLICATION



5255 Alpine Ave., N.W.
Comstock Park, MI 49321

Alpine Township Building Department
5255 Alpine Ave. NW
Comstock Park, MI 49321

Phone: (616) 784-9090 Fax: (616) 784-1234

Web Address: www.alpinetwp.org

I. Job Location

Name of Owner/Agent		Building permit required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Expected project completion date:	
Address (Street Number and Name)		City, Village	State	Zip Code	Telephone Number

II. Contractor / Homeowner Information

Indicate who the applicant is <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		Name		State License Number		Expiration date	
ADDRESS (Street Number and Name)				State Registration Number		Local Licensing Jurisdiction	
City		State	Zip Code	Local License Number		Expiration Date	
Telephone or Cell Number			Fax Number		Email Address		
Workers Compensation Number (or reason for exemption)				Federal Employer Number (or reason for exemption)			

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Other	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Alteration	<input type="checkbox"/> Repair	<input type="checkbox"/> A/C	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the Residence is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box **"Plans Not Required."** **Plans Not Required**

What is the rating of the service or feeder in ampere? _____

What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Description of Work: *Permit will not be issued without the description being completed.*

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected and approved** by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

VII. Fee Clarification

Item #17, Mobile Home Unit Site: When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.

When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

VII. Fee Chart - enter the number of items being installed.

	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$40.00	1	\$40.00	K.V.A. & H. P.			
Service				19. Units up to 20	\$6.00		
2. Through 200 Amp.	\$10.00			20. Units 21 to 50 K.V.A. or H.P.	\$10.00		
3. Over 200 Amp. thru 600 Amp.	\$15.00			21. Units 51 K.V.A. or H.P. & over	\$12.00		
4. Over 600 Amp. thru 800 Amp.	\$20.00			Fire Alarm Systems (not smoke detectors)			
5. Over 800 Amp. thru 1200 Amp.	\$25.00			22. Up to 10 devices	\$50.00		
6. Over 1200 Amp. (GFI only)	\$50.00			23. 11 to 20 devices (up to 20)	\$100.00		
7. Circuits	\$5.00			24. Over 20 devices (Fee per each)	\$5.00ea		
8. Lighting Fixtures - per 25	\$6.00			Data / Telecommunication Outlets (except as exempted by code)			
9. Dishwasher	\$5.00			25. 1 - 19 devices (Fee per each)	\$5.00		
10. Furnace - Unit Heater	\$5.00			26. 20 - 300 devices (up to 300)	\$100.00		
11. Electrical - Heating Units (baseboard)	\$4.00			27. Over 300 devices	\$300.00		
12. Power Outlets (ranges, dryers, etc.)	\$7.00			28. Energy Retro./ Temp. Control	\$45.00		
Signs				29. Conduit only or grounding only	\$45.00		
13. Unit	\$10.00			Inspections			
14. Letter	\$15.00			30. Underground Inspection	\$40.00		
15. Neon - each 25 feet	\$20.00			31. Rough Inspection	\$40.00		
16. Feeders-Bus Ducts, etc. - per 50'	\$6.00			32. Ceiling Inspection	\$40.00		
17. Mobile Home Park Site*	\$6.00			33. Final Inspection	\$40.00		
18. Recreational Vehicle Park Site	\$4.00						

TOTAL FEES DUE

Make checks payable to "Alpine Township". Be sure to include the processing fee and the appropriate number of inspections. *The application fee does not include an inspection.*

\$

IX. Instructions for Completing Application

General: Electrical work shall not be started until the application for permit has been filed with Alpine Township. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector is provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number. **Provide access details, if required.**

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Electrical Permit applications should be submitted to the address on the front of this form. Questions regarding permit applications or code issues should be directed to the Alpine Township Electrical Inspector in care of the Alpine Township Building Department, (616) 784-9090, Monday through Friday, 8 AM to 5 PM