

**MINUTES
ALPINE TOWNSHIP BOARD
SPECIAL BUDGET WORKSHOP MEETING
THURSDAY, MAY 7, 2009
8:00 P.M.**

09-62 SPECIAL MEETING – BUDGET WORKSHOP

The Alpine Township Board held a special budget workshop meeting on Wednesday, May 7, 2009 at 8:00 p.m. in the Alpine Township Hall Conference Room, 5255 Alpine Avenue, Comstock Park, Michigan. Board members present were Supervisor Alex Arends, Clerk Jean Wahlfield, Treasurer Jim Townsend, Trustees Ron Cordes, and Ted Wallace. Trustee Bill Schweitzer was absent.

The Supervisor called the meeting order. He discussed with Board members the recent Executive Order from Governor Granholm which will cut 4.8% from the total amount of revenue sharing that the Township receives. The decrease will impact the current 2009 Township fiscal year budget by lowering the anticipated June 2009 payment by approximately \$8,000. The amount of state shared revenue received by the Township in FY 2010 will be approximately \$47,055 less than the previous year.

Supervisor Arends stated that he had requested that Planner Thomas work to update the CIP (Capital Improvement Program) information from 2004 to present. He handed out the information that Planner Thomas compiled dated May 6, 2009. It contained summary information regarding the 2004 CIP documents as well as updated dollar amounts up to May 2009. The information will help determine the total amount of designated and undesignated funds which comprise the current Fund Balance amount. It was noted that the Township auditors suggested that 6 to 7 months of operating costs be set aside by the Township.

A draft FY 2010 budget analysis document dated 05/07/09 was handed out to each Board member by the Supervisor for review. It was noted that approximately \$30,000 additional needs to be cut in order to balance the 2010 budget and the Supervisor suggested deductions to the road construction as well as the park and rec equipment line items. Supervisor Arends discussed other changes to the budget which were denoted by an “x” in the 2010 proposed column.

Several budget line items and reduction topics were discussed by the Board. Treasurer Townsend noting that the Board needs to take a long term approach to the 2010 and future budgets. His perspective is that the economy will not soon turn around and that the Board may need to look at letting employees go.

The Treasurers proposal of eliminating the 1% administration fee added to tax bills which generates approximately \$141,000 in revenue was discussed at length. The Board also discussed the option of eliminating staff and staff taking on and absorbing additional and/or new job related responsibilities.

Supervisor Arends stated that the public hearing notice for the budget will appear in the Advance on May 5 and May 12, 2009. As advertised, a draft copy of a balanced budget will be ready for the public

on Wednesday, May 13. Further board discussion of the proposed budget will take place at the public hearing

09-63 SUPERVISOR AND BOARD COMMENTS

Supervisor Arends noted that the public hearing required as part of the process to obtain federal funds from the State for the improvements to the stormwater system to address I&I has been scheduled. The hearing will be held on June 16, 2009 at the NKSA PARCC SIDE plant located on Coit Avenue. The Board may need to schedule a special meeting to approve the project and meet the application submission deadline to the State.

Following the metering of the sewer line for the Alpine Meadows mobile home park, significant inflow was documented. The Township will be looking to increase the REU's and amount billed to Alpine Meadows. Inflow and infiltration has also been identified in the Strawberry Creek, Mill Creek, and Lamoreaux sewer trunk lines.

The meeting was adjourned at 9:35 p.m. in a motion offered by Wallace with support from May. Motion carried 7~~6~~-0.

Respectfully submitted,

Jean Wahlfield, Clerk

Alex Arends, Supervisor