



## APPLICATION FOR FILL PERMIT

(As required by Ordinance No. 93-01)

Please identify your project:

\_\_\_\_\_ 500 to 5000 cubic yards-- Requires Zoning Administrator Review

\_\_\_\_\_ 5001 cubic yards or more-- Requires Planning Commission Review

### SECTION I LOCATION OF PROPERTY

A. SITE ADDRESS \_\_\_\_\_ ACREAGE \_\_\_\_\_

PARCEL NUMBER: 41-09-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_ ZONING/USE \_\_\_\_\_

B. PROPERTY OWNER NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

PROPERTY OWNER ADDRESS \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

APPLICANT ADDRESS \_\_\_\_\_

C. PROJECT DESCRIPTION:

1. Number of cubic yards to fill: \_\_\_\_\_

2. Type of fill: \_\_\_\_\_

3. Depth and composition of proposed fill:  
\_\_\_\_\_

4. How is project to be completed?  
\_\_\_\_\_

5. List equipment to be used: \_\_\_\_\_

6. Estimated frequency of vehicle trips: \_\_\_\_\_

7. Proposed travel route:  
\_\_\_\_\_

8. Project start date \_\_\_\_\_ completed by \_\_\_\_\_

9. Describe proof you will supply to Township regarding # yards dumped  
\_\_\_\_\_

10. Measures you will use to control: noise, vibration, dust, traffic, and soil erosion:  
\_\_\_\_\_  
\_\_\_\_\_

11. Describe any public facilities, services, or traffic control devices necessary for your project: \_\_\_\_\_

12. What measures will you use to restrict access to hazards created by the project? (e.g, trespassing children or recreational vehicles)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## SECTION II ATTACHMENTS REQUIRED

(check (✓) when attached)

1. Proof of Property Interest \_\_\_\_\_
2. Property's legal description \_\_\_\_\_
3. Site Plans (2 copies if Zoning Administrator Review) \_\_\_\_\_  
(12 copies if Planning Commission Review) \_\_\_\_\_
4. Additional permits issued by Kent County and/or Michigan Department of Environmental Quality.

Please note that the site plan **must** include all information noted in Ordinance 93-1, Section 6,A,10-11. A copy of Ordinance 93-1 may be obtained from the Township Building, Planning and Zoning Department, or by [clicking here](#).

See the list on the attachment to this application for all information to be shown on the site plan.

## SECTION III

### FEES

Zoning Administrator Review      \$ 250.00

Planning Commission Review      \$1,000.00 fee, plus \$1,000.00 escrow

An escrow fee is **required** for all projects requiring Planning Commission review.

An escrow fee **may be required** for projects requiring Zoning Administrator review, if consultants are necessary to assist in the review.

When funds in the escrow account drop below \$500.00, an additional \$500.00 is required to be deposited before the applicant review process continues.

## SECTION IV SIGNATURES

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PROPERTY OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CONTRACTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

(REQUIRED IF CONTRACTOR IS NEITHER THE APPLICANT NOR OWNER)



**ALPINE TOWNSHIP SITE PLAN CHECKLIST  
for  
FILL ORDINANCE NO. 93-01**

A site plan submitted for review by the **TOWNSHIP ZONING ADMINISTRATOR** (for fill activities between 500 and 5,000 cubic yards for fill material) shall contain the following items as required by the Zoning Administrator: *(please check (√) item when provided)*

CHECK	ITEM REQUIRED
	Date site plan was prepared.
	Existing drainage patterns on the site.
	North Arrow ↑
	Lot Dimensions
	Natural features, such as significant vegetation, bodies of water, wetlands, and streams on the site as well as within 500 feet of the site.
	Acreage
	Dimensions of the area to be filled.
	Proposed phasing and method of stabilization for each phase.
	Location, size, and use of buildings, structures, and other improvements on the property, as well as those within 100 feet of the property.
	Locations of all roads bordering or on the property.
	Location of any utility lines on the property.
	Ingress and egress from the property.
	Locations of any easements on the property.

*A site plan submitted for review by **The Township Planning Commission** (for fill activities involving over 5,000 cubic yards of fill material) shall contain the items listed above, and:*

	Scale not to exceed 1" = 200 '
	Existing and proposed contours at four (4) foot intervals (minimum) on the site, and extending 100 feet beyond the boundaries of the site. Such contours shall be certified by a registered engineer, surveyor, or landscape architect.
	Ingress and egress from the site, and any driveways or roads within 125 feet of the driveway of the site.