

MINUTES
ALPINE TOWNSHIP BOARD OF TRUSTEES
BUDGET WORKSHOP MEETING
MONDAY, MAY 9, 2005

05-54 CALL TO ORDER AND APPROVAL OF THE AGENDA

The Alpine Township Board of Trustees held a special meeting on Monday, May 9, 2005 at 6:00 p.m. in the Conference Room at the Alpine Township Hall, 5255 Alpine Avenue, Comstock Park, MI. 49321. Board Members present were Supervisor Marta Brechting, Treasurer Jan Brechting, Clerk Jean Wahlfield, and Trustees Ron Cordes, Sharon Steffens, and Ted Wallace. The required public noticing for this meeting has taken place.

The Supervisor called the meeting or order. **The agenda was approved as presented in a motion offered by Steffens, with support from J. Brechting. The motion carried 6-0.**

05-55 BUDGET WORKSHOP AND DISCUSSION

The Supervisor provided information regarding the Fire Department on two topics. The first issue is the classification of Medical First Responder which involves less hours of training per firefighter as well as the elimination of medical procedures which fire personnel would not be allowed to preform. The second issue is the tire inspections and replacements program and the recommendations for the grass truck and suburban vehicles.

Trustee Jim May arrives at 6:28 p.m.

The Supervisor had provided copies of the budget worksheet to Board members and a discussion took place on several cost centers with corrections and updates of information added. The Supervisor discussed the concerns expressed by the Building Department with regard to the job description for the administrative assistant as well as issues involving sewer and water administration. The Building Inspector has explained that his department is overwhelmed and that the summer intern will be helpful. In addition he has requested guidance on the topic of junk vehicles and how far into processing of these complaints should he take up to and including a legal process.

The Master Plan updated was also discussed and the updating needed for the narrative and master plan book. The Supervisor explained that it is now her understanding that these items will be the responsibility of the Township to complete. Board members discussed the terms of the contact. It was noted that the recommendation to retain Beckett and Raeder for the master plan update was based on the recommendation from the Planning Commission following their RFQ, investigations, and interviews. The topics of phased zoning, TDR's, and over-lays for the 4-Mile and Walker Avenue area of the Township were also discussed.

Supervisor Brechting provided comments on the Park and Recreation Department budget. She has requested and called in for a security guard at the Sports Complex. Northwest Security currently charges \$13.50 per hour with a 3-hour minimum required. Trustee Wallace noted that the K.C. Sheriff reserves charge \$12.00 for this type of service. The Supervisor explained that the requirement for field use of permits for the Complex will be enforced and that parking is a problem. It was suggested that additional signage be posted directing vehicles to the additional parking available at Alpine Elementary. The Supervisor noted that she continues to still work on the finalized and updated park rules and the purchase of a mower.

Other park and rec. needs are a roof and security light at Westgate parks. The Supervisor received information on the cost of the roof at approximately \$580 and a vandal proof light at \$250.00. In addition

shingles are needed on the roof at one of the buildings at the Sports Complex and the Community building on 7-Mile Road which houses the historical offices. It was the consensus of the Board to move forward with the items at Westgate Park. The Supervisor will obtain information and costs on the roof concerns at the Complex and Community buildings.

The McConnell house and property were discussed with Trustee May suggesting that the site could be utilized as a future Fire Station site. Trustee Cordes stated that he is ready to demolish the house at no charge to the Township as soon as the Supervisor provides a letter of agreement. At the request of the Board, Cordes agreed to flatten out the area where the house is located following demolition at no charge but he will not be able to supply any fill dirt.

The Supervisor stated that the amount to be set aside as a contingency will be decided at a later meeting. With regard to salary and wages it was noted that COLA is at 2.3% and further investigation by the Personnel Committee will be needed to discuss details involving employee merit pay and salary ranges.

05-56 PENDING AND NEW BUSINESS

The Supervisor noted that the discussion and Board response regarding the correspondence from the Doorenbos attorney considering contract zoning will take place at the regular meeting on May 16, 2005.

In response to a question from a Trustee regarding the public hearing for the proposed mineral extraction ordinance, the Supervisor noted that the proposed text will be ready and distributed in the Board packets over the weekend prior to the meeting.

05-57 SUPERVISOR'S REPORT/BOARD COMMENTS

The Supervisor plugged the new information and numbers discussed and printed out updated copies for the Board members. She requested that Board review the update and if there are any further corrections that are needed, to let her know. A copy of the proposed budget will need to be available at the public hearing on May 16th.

The Treasurer provided information on the location of property on Milla Street which is part of the County tax sale due to delinquent taxes. The property is land locked and approximately 150' and 100'. According to law, the Township has the first opportunity to purchase this parcel. Further discussion and a map will be provided at the regular meeting.

Board members discussed several other topics which included the NKSA proposed treatment plan, emergency management planning, MIOSHA training, and the status of the assessor as a contracted service or as a part-time employee.

No public comments were received. **A motion to adjourn the meeting was offered by Wallace and supported by May. This meeting was adjourned at 9:32 p.m.**

Respectfully Submitted,

Jean Wahlfield, Clerk

Marta Brechting, Supervisor